



DAYALBAGH EDUCATIONAL INSTITUTE
(Deemed to be University)
DAYALBAGH, AGRA-282 005

Vacancy Notification for the post of Registrar

The Dayalbagh Educational Institute is a Deemed to be University under Section 3 of the University Grants Commission Act, 1956 as per Notification No. F.9-3/78-U-3 dated 16.5.81 issued by the then Ministry of Education & Culture, Government of India.

Applications in the prescribed form are invited from eligible candidates for the post of Registrar through online mode only as per the details below:

S.No.	Name of post	Pay	Age limit
1	Registrar	Honorary	Preferably below 57 years

MINIMUM QUALIFICATION:

- (a) Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.
- (b) At least 15 years of experience as Assistant Professor in the Academic Level 11 and above or with 8 years of service in the Academic Level 12 and above including as Associate Professor along with experience in educational administration or
- (c) Comparable experience in research establishment and/or other Institutions of higher education, or
- (d) 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.

GENERAL INSTRUCTIONS:

1. The age of superannuation shall be 62 years.
2. The prescribed application form is available on Institute's website www.dei.ac.in.
3. The filled in application may be sent to mail id "director@dei.ac.in" at the latest by 15-SEP-2019.
4. The duly signed hard copy of the completed application form submitted through email must reach "Director, Dayalbagh Educational Institute (Deemed to be University), Dayalbagh, Agra-282005" in a closed sealed envelope superscribing "Application for the post of Registrar" on or before 20-SEP-2019 along with all necessary documents self-attested and No Objection Certificate (NOC), wherever applicable.
5. Those in employment must apply through proper channel or submit "No Objection Certificate" from the concerned employers. However, an advance copy may be sent so as to reach by the last date.
6. The Institute will not be responsible for any postal delay in delivering the hard copy of the application of any candidate in the Institute.
7. Application incomplete or received after the last date of submission shall not be considered.
8. The Institute shall verify the antecedents or documents submitted by a candidate at any time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidate are fake or the candidate has undesirable clandestine antecedents and has suppressed the said information, then his/her service shall be terminated.
9. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate.
10. The Institute reserves the right to alter/modify any condition at any stage.
11. Schedule of interview shall be notified at the Institute's website www.dei.ac.in.
12. No separate call letter shall be issued to the candidates for the above post.
13. **Those who had applied earlier for the post of Registrar, Dayalbagh Educational Institute (Deemed to be University), Dayalbagh, Agra against advertisement Dated 25.5.2019, notified on Institute's website, need not to apply again.**

Date: 17.08.2019

Phone: 0562-2570372

DIRECTOR