



UNIVERSITY OF ALLAHABAD
Prayagraj – 211 002, U. P. (INDIA)

Advt.No.:ADV.T./AU/NT/01/2021

Date: 07/06/2021

(Vacancy Notice)

The University of Allahabad (A Centre University) invites applications for filling up the following posts at Prayagraj, Uttar Pradesh:-

Sl. No.	Name of Post	Category	No. of Post	Pay	Pre Revised Pay Scale/Grade Pay
1.	Deputy Registrar (On leave vacancy for One Year)	UR	01(one)	Level-12 (Rs.78800-209200)/7 th CPC	Pay Band-3 (15600-39100)with Grade Pay of 7600/-.
2.	Internal Audit Officer (On Deputation).	UR	01(one)	Level-12 (Rs.78800-209200)/7 th CPC	Pay Band-3 (15600-39100) with Grade Pay of 7600/-.
3.	Controller of Examination	UR	01 (one)	Level-14 (Rs144200-218200)	Pay Band (37400-67000) with Grade Pay of 10000/-

The Candidates willing to apply for the above posts are advised to visit University's website. The detailed advertisement along with essential qualification, General knowledge for recruitment etc. has been displayed on University website <https://www.allduniv.ac.in>

Applications in prescribed format along with copies of requisite document should reach The Registrar, University of Allahabad, Senate Hall Campus, Old Katra, Prayagraj, U.P. 211002 on or before 06 July 2021.

Registrar
University of Allahabad

(A) Qualifications & Experience of Deputy Registrar (On leave vacancy for One Year):

Appointments to the post of Deputy Registrar shall be by selection on Leave vacancy and tenure shall be for period of 01(one) year only. The following categories of persons shall be eligible to be considered for appointment:

- I. Master's Degree with at least 55% of marks or equivalent grade of "B" in UGC seven points scale.
- II. Nine years of experience as Assistant Professor in AGP of 6000/- and above with experience in educational administration.

OR

Comparable experience in research establishment and/or other institution of Higher education.

OR

Five years of administrative experience as Assistant Registrar (in PB- 3 Level 10 as per 7thCPC) or in an equivalent position.

(B) Qualifications & Experience of Internal Audit Officer (On Deputation Basis):

Appointments to the post of Internal Audit Officer (On Deputation Basis) shall be by selection, and tenure shall be for period of 03 (three) years and further extendable for not more than 01 (one) year. The following categories of persons shall be eligible to be considered for appointment:

- I. Master's Degree in commerce with at least 55% of marks or equivalent grade of "B" in UGC seven points scale.

OR

Should have passed Chartered Accountant (Intermediate)

- II. Officials holding analogous post on regular basis in the grade pay of at least Rs. 6600/- on regular basis or with 05 (five) years service in the scale of Rs. 10000-15000 (pre-revised) from the cadre of officers belonging to Indian Audit & Account Services or other similar services from Central Govt./Central Universities or other Central Autonomous organization.

Upper Age limit. Maximum 56 Years. The Maximum age limit for appointment by deputation shall not exceed fifty-six years as on the closing date of receipt of applications.

Note: The Candidate must apply through proper channel and appointment to the post on Deputation basis for three years that could be further extendable for not more than one year.

(C) Qualifications & Experience for the Post of Controller of Examination:

- I. Master's Degree with at-least 55% of the marks or an equivalent grade in a point scale where grading system is followed
- II. At least 15 years of experience as Assistant Professor in the Academic Level 11 and above or with 8 years of service in the Academic Level 12 and above including as Associate Professor along with experience in Educational Administration.

OR

- III. Comparable experience in research establishment and/or other institutions of Higher Education,

OR

- IV. 15 Years of Academic Experience, of which 8 years shall be as Deputy Registrar or an equivalent post.

The age of superannuation, as at present, shall continue to be 62 (Sixty-Two) years for Controller of Examination.

Period of probation: As per the University's Act, Statue and Ordinance.

General Instructions

- (1) Only Indian Nationals are eligible to apply.
- (2) Application form fee of Rs.1000/- **(Rs. One thousand only for General and OBC candidates) and 400/- (Rs. Four hundred only for SC/ST candidates) in favor of the Finance Officer, University of Allahabad, should be remitted through RTGS/NEFT to Punjab National Bank, Colonelganj Branch, Allahabad, India. Account No. 1001000100229307 & IFS code –PUNB0100100.**
- (3) The University reserves the right to withdraw advertised post at any time without giving any reason.
- (4) Mere eligibility will not entitle any candidate for being called for interview. In case the applicants are more in number, a Screening Committee shall short list them for suitable candidates to be called for the interview.
- (5) Only **matriculation/SSC certificate/equivalent passing certificate** issued by the concerned Education Board will be considered as proof of date of birth. No other document will be accepted for verification of date of birth.
- (6) Candidates must ensure before applying that they are eligible according to the criteria stipulated in the advertisement. **If the candidate is found ineligible at any stage of recruitment process, he/she will be disqualified and their candidature will be cancelled. Hiding of information or submitting false information will lead to cancellation of candidature at any stage of recruitment.**
- (7) Only the short listed candidates will be called for interview.
- (8) The services on deputation shall be governed by the extant Central Govt. rules
- (9) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and /or an application in response thereto can be instituted only in Allahabad and courts/tribunals/ forums at Allahabad only shall have sole and exclusive jurisdiction to try any such case/ dispute.
- (10) The University reserves the right to reject any application without assigning any reason whatsoever.
- (11) The University reserves the right to Revise/Reschedule/Cancel/Suspend the recruitment process without assigning any reason. The decision of the University shall be final and no appeal shall be entertained.
- (12) The posts carry usual allowances *i.e.* DA, HRA and Transport Allowance etc. as admissible to University of Allahabad. In addition to the emoluments, benefits such as Leave Travel Concession, Reimbursement of Medical expenses for self and dependents, conveyance advance, Children Education Allowance etc. are available as per University of Allahabad rules. As applicable to the employees of University of Allahabad, accommodation will be allotted as per priority to be reckoned from the date of application/availability, in which case HRA will not be admissible.
- (13) The candidate must attach copies of all relevant testimonials/ documents self-attested. **The original certificates would be required at the time of interview only.**
- (14) The candidates are advised to fill the requisite information in the prescribed format only. Incomplete, unsigned applications and those not accompanied with copies of attested certificates and application fee will be summarily rejected.
- (15) The Applicants, who are employed in Government, Semi Government organization/Autonomous Bodies, should send their applications “Through Proper Channel” along with the following documents: -
 - I. Certificate that no vigilance case is pending/being contemplated against him/her.
 - II. **Certificate that the applicant will be relieved within one month of receipt of appointment offer, if he/she is selected.**
 - III. Copies of the Up-to-date APAR Dossiers (Last Five Years)

IV. Integrity Certificate,

- V. Certificate showing the list of Major / Minor penalties, if any, imposed during the last 05 years.
- VI. No Objection Certificate (NOC)

- (16) The period of experience in the requisite discipline/ area of work wherever prescribed shall be counted *w.e.f.* the date of acquiring the prescribed minimum educational qualifications required for that post.
- (17) The envelope must be superscripted as application for the post of “Name of the Post”.
- (18) The printed application form, complete in all respect along with other documents, bank receipt for Payment of fee, etc as required must reach to the office of Registrar, University of Allahabad, Prayagraj-211002 (U.P.) **on or before one month from the date of publication of Advt. i.e. 06 July 2021 evening 5:00 PM. Applications submitted after the prescribed time limit or otherwise found incomplete will not be entertained.**

Corrigendum/ Addendum/Cancellation to this advertisement, if any, shall be published on University website only. i.e. www.alldiniv.ac.in Therefore, the candidates are advised to check University website regularly.

**Registrar
University of Allahabad**