

# BANARAS HINDU UNIVERSITY

## ADVERTISEMENT FOR THE POST OF PROJECT ASSISTANT

Applications are invited for the post of the Project Assistant (01) with a fixed emoluments of Rs. 22000/-pm (consolidated) for 18 months in a DST, Govt. of India sponsored project entitled "Gender Advancement for Transforming Institution(GATI)" (Project Code: M-21/1503)" under Prof. Madhoolika Agrawal, Nodal Officer, GATI program, Banaras Hindu University, Varanasi. The post is purely temporary and co-terminus with the project.

### **Essential Qualification:**

The candidates should have B.Sc. degree in any science subject with minimum of 55% marks with at least one year working experience in a research project/laboratory.

Also should have sound knowledge of working on a desktop/laptop with a proficiency in MS-Office package and skilled in noting drafting of correspondence letters, emails and verbal communication with /outside/aboard members.

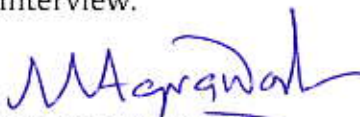
**Desirable Qualifications:** Those who have sound knowledge of typing on computer will be given preference.

### **Age limit and relaxations:**

The upper age limit is 35 years (5 years relaxation for Female/SC/ST/physically handicapped candidates and 3 years for OBC candidates), all things being equal. The upper age limit will be counted on the last date of the application submission. The reservation policies are as per GOI rules.

The Application should be submitted in the proforma appended below along with self-attested copies of all mark-sheets, certificates and other relevant documents within 21 days of the advertisement to: **Prof. Madhoolika Agrawal, Interdisciplinary School of Life Sciences (ISLS), Institute of Science, Banaras Hindu University, Varanasi-221005 or Email on: madhoo.agrawal@gmail.com**

**Note:** Those who are in service should apply through proper channel. Canvassing in any form will be treated as disqualification. Please super scribe on the envelope "Application for Project Assistant". No TA/DA will be paid if called for interview.

  
(Prof. Madhoolika Agrawal)  
Nodal Officer, GATI program  
(Project Code: M-21/1503)  
Department of Botany  
Institute of Science



**GENDER ADVANCEMENT FOR TRANSFORMING INSTITUTION (GATI)**

**APPLICATION FORM**

Post Applied for .....

Advt. No.

1. Name (In Block Letters) : .....
2. Present Designation (if working) : .....
3. Date of Birth : ..... 4. Gender (Male/Female) : .....
5. Father's Name/Husband's Name : .....
6. Mother's Name : .....
7. Marital Status : .....
8. Nationality : .....
9. Indicate, if SC/ST/OBC/PH : .....
10. Address for Correspondence (with Pincode):.....  
.....  
.....Telephone No.(with STD Code): .....
- Mobile No. : .....E-mail : .....
11. Permanent Address (with Pincode):.....  
.....  
.....Telephone No.(with STD Code): .....
- Mobile No. : .....E-mail : .....
12. Distinctions/Prizes/Awards/Medals/Honors etc.: .....
13. Whether you are conversant with Computer (Specify): .....

Affix recent  
Passport size  
photograph  
with signature



**GENDER ADVANCEMENT FOR TRANSFORMING INSTITUTION (GATI)**

**14. Academic Qualifications:**

Examination Passed	Board /University	Year of passing	Percentage of marks obtained	Division/Classes/Grade/Merit
High School/Matric or equivalent				
Intermediate/Higher Secondary or equivalent				
Graduate or equivalent				
Post Graduate or equivalent				
Any other educational qualification				

**15. Appointments held or Experience, if any:**

Designation & Name of Department/Institution	Date		Salary with Grade	Nature of Duties	Reason for leaving
	Joining	Leaving			

**16. Additional Information, if any (please use separate sheet):**



**GENDER ADVANCEMENT FOR TRANSFORMING INSTITUTION (GATI)**

**17. Declaration :** I declare that :

1. The information given above is complete and correct; 2. Neither any disciplinary proceedings are pending nor contemplated against me; 3. I have never been dismissed from service nor debarred from holding any future appointment not convicted for any offense. No criminal case is pending against me. 4. In case of concealment/suppression of facts(s), which may be detected at any stage in future, my appointment is liable to be cancelled/terminated, as the case may be, without notice.

**Date :**

**Signature of the Applicant**

**18. Endorsement by Employer (if required):**