

**Recruitment advertisement for engagement of
Consultant - Academics for FDDI**

**Advt.No-FDDI/HO/48(2)/HR/ADVT/2022/02
03rd June 2022**

Footwear Design & Development Institute popularly known as FDDI, working under aegis of Ministry of Commerce & Industry, Govt. of India is having 12 campuses pan India with its headquarters at Noida, having four schools - Footwear, Fashion, Retail and Leather Goods & Accessories Design. FDDI is looking for a Consultant - Academics for engagement on contractual basis for a period of 12 months for the purpose of Standardization of the B.Des programme from Semester no. 1 to Semester no. 4 across all FDDI campuses for the concerned design subjects and drive faculty development programmes in all FDDI campuses for the concerned design subjects for B.Des semester 1- 4. The details of engagement are given as under:

S.n.	Description	Details
1	Contract Period	12 Months
2	Compensation (Rs.)	1,40,000 (One Lakh Forty Thousand) per month (all inclusive)
3	Educational Qualification	Masters Degree (of minimum 2 years duration after Graduation) or PG Diploma (of minimum 2 years duration after Graduation) in Design/leather design/apparel design/fashion design/leather goods & accessories design
4	Experience (atleast 15 years in any 03 areas or all of the following)	
	a) Professional in the field of design	
	b) Hybrid experience of Industry and academics	
	c) Leadership profile held in the past in the field of design	
	d) Have proven track record of innovation and research	
	e) Capability to coordinate with cross-functional departments / verticals	
	f) Experience in developing SOPs and standardization of processes	
5	Work arrangement during the contract period (in a month)	3 days a week (Monday to Friday) providing consultancy assignment along with taking classes to cover foundation subjects for the year for all batches
6	Travelling expenses - on tours	In case of travel on official duties away from HQ-NOIDA, entitlement of travel shall be as decided by the institute as per comparable levels of Faculties
7	Boarding expenses - on tours	In case of travel on official duties, entitlement of Boarding and Lodging shall be as decided by the institute in this regard, as per comparable levels of Faculties

8 Scope of Work

- 1 Standardization of the B.Des programme from Semester no. 1 to Semester no. 4 across all FDDI campuses for the concerned design subjects by way of:
 - Review & implement the method for guest lecturer empanelment
 - Inputs regarding lesson plans from the existing lecturer (regular or visiting) to be collected from all campuses for the design subjects.
 - All subject lesson plans to be uploaded on a shared drive of FDDI for access to all other subject faculties.
 - Guidelines on alignment of lesson plans to be given during the semester to all concerned faculty members from time to time.
 - Feedback to be taken from students & suggestions implemented wherever needed.
 - Continuous interaction with design subject faculties across campuses to have uniformity specifically for examination papers.
 - To intervene, define and suggest most suitable teaching pedagogies for easy understanding of the subjects concerned.
 - Take classes of Foundation course across the campuses
- 2 Drive faculty development programme in all FDDI campuses for the concerned design subjects for B.Des semester 1- 4:
 - Identify from the current design subject regular faculties those who need training
 - Plan train the trainer programme for the regular faculties across all campuses
 - Assess all faculties that have gone through the training programme through evaluation
 - 2 training programmes to be conducted in a year for the regular faculties
 - Define experts to conduct the training for the faculties.
 - Review all training related documents & store them on the shared drive.
 - Arranging seminars/webinars/workshops for students whenever it is felt necessary
 - Contribute in syllabus review and other academic activities as per the need of the institute

GENERAL CONDITIONS

- i. Only Indian Nationals need apply.
- ii. Engagement will be on Contract basis for a period of 12 Months(extendable at the discretion of Management).
- iii. FDDI will not be responsible for any postal delay/wrong delivery/non-delivery of communication at any stage of the recruitment process.
- iv. Minimum qualifications mentioned shall be from a recognized University/Institution
- v. Reservation Policy, including age relaxation shall be as per Government of India Rules.
- vi. No correspondence will be entertained with the candidates not shortlisted.
- vii. Incomplete application or applications will be rejected and no correspondence in this regard will be entertained.
- viii. Management reserves the right to call or not to call any / all of the Candidates who have responded against this advertisement.
- ix. Only shortlisted candidates will be intimated regarding Interview by Post/e-mail.
- x. Management will not be responsible for delayed receipt / non-receipt of applications.
- xi. The decision of Management regarding selection will be final.
- xii. Applicants may submit their application vide e-mail/speed post.
- xiii. No TA/DA will be paid for this purpose.
- xiv. Last date of receipt of application : 18-June-2022

INSTRUCTIONS

Duly filled applications along with relevant enclosures, super scribing the envelope with the name of the post & category, should reach the following address on or before 18-June-2022:

Faculty – HQ-HR
Footwear Design & Development Institute
(An Institution of National Importance)
A-10/A, Sector-24, NOIDA-201301, Distt. Gautam Budh Nagar (UP)
E-mail id. : jobs@fddiindia.com